



## **WELCOME TO THE CITY OF NICHOLS HILLS, OKLAHOMA**

**Your Garbage Pickup Days Are:**

\_\_\_\_\_ and \_\_\_\_\_

### **CITY GOVERNMENT**

The City of Nichols Hills was incorporated in 1929 and has operated under the Council-City Manager form of government since 1959. Three City Council members are elected at-large for three year terms, one from each of the three Wards in Nichols Hills. The elections are staggered so each Ward has an election every third year. The City Council meets on the second Tuesday of each month at 5:30 p.m. in the Council Chambers located at City Hall, 6407 Avondale Drive.

### **POLICE AND FIRE**

The City provides full-time police and fire protection, including full-time firefighters, emergency medical technicians, and sworn police officers. Nichols Hills also has mutual aid agreements with surrounding communities in the Metro area. Download the Nichols Hills Police app for important and up-to-the minute information.

### **EMERGENCY 911 SERVICE**

911 calls are received at Nichols Hills Dispatch located at the Police Department. You may check your system to ensure it is properly configured by dialing 911 and immediately informing the dispatcher that you are testing your system.

### **SANITATION SERVICE**

Nichols Hills operates a sanitation department that provides twice weekly house-side pick-up service. Collection days on your block will be either on Monday and Thursday or Tuesday and Friday, as noted above.

All household garbage must be placed in water-tight plastic or metal containers not larger than 35 gallons. All containers are required to have covers and handles. Filled trash receptacle may not weigh more than 75 pounds. Plastic trash bags containing household garbage must be placed in the covered containers. Containers must be stored at the side of the house and screened from view from the street and the view of adjacent property owners.

Note that the City's monthly base rate for solid waste collection and disposal provides for the use of up to three of the City's 60-gallon collection barrels per collection day. See Utility Rates information on page 5.

**No hazardous waste, rock, dirt, gravel, tree stumps, building material or appliances will be accepted.** Leaves and grass clippings should be placed in appropriate strength plastic bags curbside for pickup on the regular pickup day only. No more than 25 bags of grass clippings or leaves will be picked up. The City encourages the use of mulching mowers because they are environmentally friendly, significantly reducing the amount of material transported and deposited at the landfill.

Tree limbs should be securely tied in bundles not exceeding four feet in length or two feet in diameter. Individual branches must be three inches in diameter or less.

For questions regarding your sanitation services, contact the Public Works Department at 843-5222.

## **UTILITY SERVICE**

Nichols Hills' water is supplied from the Garber-Wellington Aquifer by 23 water wells owned and operated by the City, distributed through 31 miles of waterline. In addition, three ground reservoirs and two elevated tank reservoirs hold a total of 8,750,000 gallons in reserve for residential use and fire protection. Sewage is processed and treated by the City of Oklahoma City at the North Canadian treatment plant.

Your utility bill may be paid online, in-person or by autodraft. Contact the City Clerk for more information.

For questions regarding your utility service, contact the Public Works Department at 843-5222. (after hours or weekends: 843-5672).

## **RESIDENTIAL SWIMMING POOLS**

Swimming pool backwash systems must be connected to the property's sanitary sewer system as required by EPA federal regulations. Swimming pool water may not be discharged through yard drains or hoses draining onto the street. All pools must be enclosed by a fence with a minimum height of 48" and must have self-closing and self-latching gates.

## **IMPORTANT CITY ORDINANCES TO REMEMBER**

**New residents are encouraged to review the Nichols Hills City Code which sets out all laws in effect in the City. The Code is available on the City's website at [www.nicholshills.net](http://www.nicholshills.net).**

**PARKING.** Vehicles may not be parked on the street between the hours of 2:00 a.m. and 5:00 a.m. any day of the week. Vehicles must be parked on a permanently paved hard surface or driveway at all times. If a vehicle is cited three or more times and the owner or operator of the vehicle has not contacted the Nichols Hills Court Clerk's office within five working days concerning those citations, the vehicle may be impounded by the Police Department. The owner or responsible party will be responsible for all related expenses.

**PARKING COMMERCIAL AND RECREATIONAL VEHICLES.** Commercial vehicles, recreational vehicles, trailers, taxi cabs, mobile homes and all other types of commercial and

recreational vehicles (except private passenger vehicles on private property) may not be parked anywhere in the City between the hours of 2:00 a.m. and 5:00 a.m., unless parked on a permanently paved hard surface or driveway completely behind the front wall of the main building located on the property, and unless such vehicle is screened from view from the main and any side street upon which the property abuts. Pickup trucks having no sign, logo or marking (other than markings indicating commercial licensing and the words "Commercial Vehicle" in letters not exceeding 2 ½" by 2 ½" on the rear bumper) with no visible load or cargo are exempt from the screening requirements.

**Special short term RV parking permits are available at the Police Department.**

GARAGE SALES. All garage and estate sales require permits from the City. Application forms for permits may be obtained at City Hall. Garage sales are limited to one per address every six months for two consecutive days, excluding Sundays and holidays. Only one yard sign for a sale is allowed, which must be placed at least ten feet from the street curb. Signs may only be displayed on sale days.

TREE SERVICE. For the protection of our residents, any business engaged in tree trimming or spraying must first obtain a Nichols Hills license. Residents should always check the validity of a tree service company before signing a contract. To check if a service is licensed, contact City Hall.

BUILDING, MECHANICAL, ELECTRICAL, AND PLUMBING PERMITS. All construction, electrical, mechanical, and plumbing work requires the appropriate permit. Applications for permits may be obtained at City Hall. For more information, please call 843-5222.

CURFEW FOR MINORS. (Persons under the age of 18). Unless accompanied by their parent or guardian, it is unlawful for minors to be in any public place or to drive, park or be a passenger in any motorized vehicle in any public place between 10:00 p.m. and 6:00 a.m. on weekdays and between 12:00 a.m. to 6:00 a.m. on Fridays and Saturdays. Additional information can be obtained from the Police Department at 843-5672.

PETS. All dogs and cats are required to be annually licensed by the City. Proof of rabies vaccination is required. Dogs (licensed or unlicensed) are not allowed to run at large. For more information, contact the Police Department at 843-5672.

FINES. Fines issued by the City or court fees may be paid online or in person.

**HOUSE CHECK & EXTRA WATCH**

**"House Check"** is a program that encourages residents to notify the police department whenever they are going to be away from their homes, whether for an extended period or for a few days. When so notified, the police department will make periodic checks of the home while the resident is away.

**"Extra Watch"** is a similar program but deals with special problems that are temporary in nature, such as a family member home alone or other safety or security-related concerns. Under this program, officers are alerted to the concern so they can react more responsively and make more frequent passes by the "Extra Watch" homes or businesses.

## **SPECIAL TRAFFIC OPERATIONS PROGRAMS (S.T.O.P.)**

**S.T.O.P.** programs are initiated to respond to specific traffic problems in the City. When a resident calls concerning speeding motorists or other traffic problems, the Police Department's Patrol division assigns officers to focus special attention on the problem area, which may include unmarked surveillance, radar surveillance, and visual observation to monitor the number and average speed of vehicles passing through the area or other problem situation. In the absence of specific complaints, the Patrol Division randomly assigns locations for the officers to initiate S.T.O.P. activity.

## **PUBLIC INFORMATION**

Please visit and browse through the City's website: [www.nicholshills.net](http://www.nicholshills.net). This is a quick and convenient way to learn a great deal about Nichols Hills and the people who live and work here. The site also has web links to the Nichols Hills City Code.

You can also download the City Apps for notifications and alerts: the City of Nichols Hills app and the Nichols Hills Police app both provide valuable information for residents.

You can also follow us on Facebook at [www.facebook.com/cityofnicholshills](https://www.facebook.com/cityofnicholshills) and on Twitter at [www.twitter.com/nicholshillsok](https://www.twitter.com/nicholshillsok).

For those who prefer a more traditional source for information, the City's local government TV channel is Channel 20 on Cox Cable. It runs 24 hours a day providing you with important information.

## **YOUR ADDRESS**

When providing your address to others, remember that it is and should be shown to be Nichols Hills—and not Oklahoma City.

## **NICHOLS HILLS SHOPPING**

The City of Nichols Hills has some of the finest shopping in the metro. Groceries, clothes, art, antiques, collectibles, restaurants, and much more are available to you without leaving Nichols Hills. The sales tax revenue generated by these fine establishments supports the City's many services residents enjoy. Download the City of Nichols Hills app for more information.

Please shop Nichols Hills first. There are two retail districts conveniently located in Nichols Hills. One is the Nichols Hills Plaza which is divided on the north and south sides of Avondale Drive, just west of the City Hall complex. The second is located on a teardrop shaped property bordered by Western on the west, Ollie on the east, and Wilshire on the north. It contains the Wilshire Village complex and a strip of shops directly south of Wilshire Village. There are many nice shops on the east side of Western that are in the Oklahoma City limits, including the Nichols Hills Crossing. All tax revenue from these businesses go to Oklahoma City. Again, please shop Nichols Hills first to help insure that our standard of services remains the highest in Oklahoma.

## **WORSHIP**

There are three churches in Nichols Hills for residents in search of a place to worship:

- All Souls Episcopal Church at 63<sup>rd</sup> and Pennsylvania Avenue, 842-1461
- United Methodist Church at 1212 Bedford Drive, 842-1486
- Christ the King Catholic Church at 8005 Dorset Drive, 842-1481

## **City of Nichols Hills – Utility Rates**

### **WATER RATE fees are per 1000 gallons. Ordinance No. 1231, effective July 1, 2023**

\$7.39 - First 10,000 gallons  
\$7.45 - From 10,001 to 25,000 gallons  
\$7.51 - From 25,001 to 40,000 gallons  
\$7.56 - From 40,001 to 50,000 gallons  
\$7.62 - From 50,001 to 100,000 gallons  
\$7.68 - From 100,001 to 200,000 gallons  
\$7.75 - From 200,001 to 400,000 gallons  
\$7.80 - In excess of 400,000 gallons

### **GARBAGE RATES, Ordinance No. 1231 effective July 1, 2023**

\$45.96 PLUS \$1.97 for each barrel used by the City for collection and disposal in excess of three barrels on any collection day

The monthly base rate provides for the City's collection and disposal of solid waste using up to three of the City's 60-gallon collection barrels per collection day. The additional per-barrel charge applies for each collection barrel over three barrels that is required for collection and disposal on any collection day. This additional charge will be waived when additional barrels are necessary on any collection day because the prior collection was cancelled due to a legal holiday or weather event prohibiting solid waste pickup.

The additional charge does not apply to the collection and disposal of tree limbs and other debris made necessary due to a weather event when a state of emergency is declared by the City as to that event.

Additional charges apply to the collection and disposal of Christmas trees.

### **STATE WASTE FEE**

\$0.25

### **SEWER RATES, Ordinance No. 1231, adopted July 1, 2023      House meter only**

\$8.38 PLUS \$0.84 PER 1000 gallons, Nichols Hills sewer line maintenance fee, plus

\$8.75 PLUS \$4.50 PER 1000 gallons on the house meter for sewer processing pass-through charges required by law to be paid by Nichols Hills to The City of Oklahoma City.

No fee on second yard service meter.

**Monthly Base Meter Charges**

\$7.50 - 5/8 inch

\$8.50 - 1 inch

\$12.00 - 1 1/2 inch

\$14.50 - 2 inch

\$20.50 - 3 inch

\$26.00 - 4 inch

**Drainage Fee, Ordinance No. 1175, adopted February 14, 2020**

\$3.00

**NICHOLS HILLS AMBULANCE MEDICAL SERVICE**

\$2.95 See details on the following page.

**DEPOSITS FOR RENTERS/LESSEES**

\$250.00

**GARAGE SALE PERMIT**

\$20.00

See the Nichols Hills City Fee Schedule for more information.

### Nichols Hills Ambulance Medical Service Quick Fact Sheet

On October 1, 2009, the City began its Ambulance Medical Service Program to provide another benefit to its residents. By paying your monthly utility bill, you will automatically be a member in the program unless you choose to opt out (as explained below). Specifically, a \$2.95 fee will be included in your utility bill each month which pays a subsidy and membership fee for EMSA's "TotalCare" program. Thereafter, for any emergency ambulance ride for you or any permanent resident in your household, you will not be charged the name rate of \$1100, plus fees. Rather, EMSA will collect payment from each participating resident's insurance, Medicaid or Medicare.

To receive TotalCare benefits, you must provide EMSA with your insurance/third-party payer information and furnish any information requested by your insurance company after an ambulance transport. Out-of-pocket expenses will be covered by your TotalCare membership.

You may opt out of the program, but you must do so in September of each year. If you miss the September deadline, you will be automatically enrolled for the next 12 months and can only choose to opt-out in September for the following year. You may opt back in during the next enrollment period in September.

EMSA maintains a TotalCare hotline (405-396-2888) if you have questions concerning the benefits and coverage. All billing questions should be directed to the City of Nichols Hills Utility Billing at 405-843-6637.

For multi-family dwellings, such as condominiums and duplexes for which there is only one utility bill for the entire complex, residents will be billed at one-half the rate per living unit. Landlords may opt out but are required to have tenants sign a required form that states they are aware that they have no coverage and will be required to pay the full amount of an emergency ambulance transport and associated fees which will exceed \$1100.00. A tenant may option in as an individual household at the normal membership fee of \$45 annually by calling the TotalCare hotline.

You are covered by your membership anywhere in Oklahoma where EMSA is the transport provider.

A copy of the ordinance is available on our website at [www.nicholshills.net](http://www.nicholshills.net).